

*Julie Ryder P.M.H.N.P.*

409 Pine Street Suite 304  
Klamath Falls, OR 97601  
541-273-0515

## **Patient Registration**

### **Consent for Treatment**

I am voluntarily seeking psychiatric consultation, evaluation, treatment, counseling, therapy, medication management, and/or education from Julie Ryder, PMHNP as pertains to my symptoms and diagnosis.

Notification of Practice Policies and Procedures

### **Patient Information**

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Birth date: \_\_\_\_\_ Sex: M F Marital Status: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

### **Emergency Contacts**

Name: \_\_\_\_\_ Relationship to patient: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to patient: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_

### **Protected Health Release**

1. If we need to call you, what number should we use? (\_\_\_\_) \_\_\_\_\_

2. May we leave a confidential message on voice mail or answering machine? YES NO

3. If the phone is answered by family or co-workers, with whom may we leave a confidential message?  
\_\_\_\_\_ OR \_\_\_\_\_ OR \_\_\_\_\_

4. Would you prefer information be sent to your email? if yes, email address: \_\_\_\_\_

**Financial Agreement**

I understand and agree that I am ultimately responsible for payments in full for all services received. I understand that unpaid balances may be sent to collections if other arrangements are not made to assure payment within 90 days of receipt of first request for payment. Outstanding balances of six months or more will accrue interest fees of 6% per month. I understand that insurance claims and account collections will be managed by Basin Billing, and that a Release of Information will be required for them to speak with anyone other than myself about my account.

**Guarantor Information** *(person responsible for the bill)*

Full Name: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Birth date: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_

**\*\* INCLUDE A COPY OF INSURANCE CARD(S) when returning paperwork. The receptionist can make a copy for you. \*\***

**Primary Insurance Information**

Insurance Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Subscriber's Name: \_\_\_\_\_ Employer: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Group Number: \_\_\_\_\_

Subscriber's SSN \_\_\_\_\_ Subscriber's DOB: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

**Secondary Insurance Information**

Insurance Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Subscriber's Name: \_\_\_\_\_ Employer: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Group Number: \_\_\_\_\_

Subscriber's SSN \_\_\_\_\_ Subscriber's DOB: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

**I guarantee payment of all applicable co-payments, payments of deductibles, and charges for services not covered by insurance. I understand that I am responsible to discuss any problems with insurance coverage with Julie Ryder, PMHNP or her office manager in a timely manner should problems, misunderstanding, or difficulties arise. 3% fee will be added to debit/credit payments to offset administrative fees.**

**Julie Ryder, PMHNP may bill my primary and if applicable secondary insurance. I request payment of authorized benefits to Julie Ryder, PMHNP.**

**I have read and understand the policies, procedures, financial responsibilities and legalities of confidentiality as outlined in the Letter to New Patients.**

**(X)** Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

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## New Patient Agreement

### HIPPA Notice of Privacy Practices:

I am required by law to maintain the privacy of, and provide individuals with, this notice of our legal duties and privacy practices with respect to protected health information. This means that I will not collect nor provide any information about you to anyone without your written consent. This form acknowledges that you were offered a copy of the HIPPA regulations sheet and you are aware this office is HIPPA compliant. Your signature below is acknowledgement that you have read the policies and procedures of my practice. A copy of the HIPPA notice is also available to read or download on our website: [www.jryderpsychnp.com](http://www.jryderpsychnp.com) INITIALS: \_\_\_\_\_

### Medication Refills:

Allow 72 hours for medication refills, NOT including holidays and weekends. INITIALS: \_\_\_\_\_

### Controlled Substance

If my treatment plan includes prescriptions of controlled substances, I understand that **early refills WILL NOT** be provided, and that I may be monitored with urine drug screens and/or the Oregon Prescription Drug Monitoring Database. INITIALS: \_\_\_\_\_

### Billing:

I understand that insurance claims and account collections will be managed by Basin Billing, and a Release of Information will be required for Basin Billing to speak with anyone other than myself about my account. I understand there is a 3% fee added to credit/debit card payments. INITIALS: \_\_\_\_\_

### Dismissal & Late Fees:

Office policy states there is a **24 hour cancellation notice**. Please be courteous of my time and to those patients who could benefit from the time slot if you are unable to make your scheduled appointment. If you repeatedly miss appointments, or do not call within the 24 hour notice of cancellation time period, termination at my discretion may be the consequence. I understand that a fee will be assessed (not billable to insurance) for missed appointments, late cancellations and no shows. I understand that I may be dismissed, at provider's discretion, for missing three or more appointments without notice. Oregon Health Plan/Medicaid prevents providers from charging fees for missed appointments, and late cancellations. INITIALS: \_\_\_\_\_

### Administration Fees:

Administration fees may be billed to you for copying/faxing/ mailing your records to other providers or insurance companies (when you request and authorize my office to do so), conferencing or communicating with other providers on your treatment team (when you give consent.) Administration fees range from \$10-\$25, depending on complexity and time involved. INITIALS: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Julie Ryder PMHNP  
Psychiatric Nurse Practitioner  
409 Pine Street Suite 304  
Klamath Falls OR 97601  
541-273-0515

## **NEW PATIENT QUESTIONNAIRE**

Name: \_\_\_\_\_ Date: \_\_\_\_\_ DOB: \_\_\_\_\_

Referred by: \_\_\_\_\_ Reason for referral: \_\_\_\_\_

**Presenting concerns:** (Please circle all that apply to you.)

depression anxiety sleep disturbances panic attacks phobias moodiness anger hopelessness  
crying spells anhedonia low energy impulsivity nightmares low self-esteem helplessness rage  
eating disorder behaviors sadness gambling or spending sprees difficulty making decisions mania  
obsessive-compulsive behaviors relationship problems loneliness financial concerns addictions  
difficulty with focus or concentration self-harm or high risk behaviors hallucinations paranoia shame  
suicidal thoughts victim or perpetrator of violence suicidal gestures homicidal or violent thoughts guilt  
memory loss dissociation or "losing time" traumatic memories irritability hoarding legal problems

**Please list 3-4 primary stressors you are currently experiencing.**

1.

2.

3.

4.

Current height: \_\_\_\_\_ Current weight \_\_\_\_\_

**Nutritional level of diet:** poor average good How many meals per day do you eat: \_\_\_\_\_

**Average level of physical activity:** minimal moderate high

**List current psychotropic medications you are currently taking:** \_\_\_\_\_

**Prescribing Doctor(s):** \_\_\_\_\_

**List other Medications you are taking that are non-psychotropic:** \_\_\_\_\_

**Rate your consistency with medication:**

missed doses: never rarely occasionally frequently

self-adjusting meds: never rarely occasionally frequently

Obsessive-Compulsive Behaviors: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phobias: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Previous Mental Health Providers: \_\_\_\_\_

\_\_\_\_\_

Diagnoses: \_\_\_\_\_

\_\_\_\_\_

List previous psychotropic medications and ANY side effects you had to them: \_\_\_\_\_

\_\_\_\_\_

If you have chronic thoughts of suicide, what prevents you from acting on them? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Past suicide attempts:

Age or year: \_\_\_\_\_ Methods: \_\_\_\_\_

Past psychiatric hospitalizations : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Treatment programs or methods (please circle all that apply)

12-step group therapy individual therapy dual diagnosis alternative/complimentary therapies

Self-injury: YES NO Methods: \_\_\_\_\_

Past: \_\_\_\_\_ Current: \_\_\_\_\_

High Risk Behaviors: YES NO \_\_\_\_\_

Eating Disordered Behaviors: bingeing overeating excessive dieting fear of weight gain "comfort" eating restricting purging abuse of laxatives of appetite suppressants excessive weighing yourself

**Chronic Illness:**

**Personal and Family Medical History:** (Indicate: self, mother, father, brother, sister, son or daughter)

<b><u>Disorder:</u></b>	<b><u>Relation:</u></b>	<b><u>Disorder:</u></b>	<b><u>Relation:</u></b>
Skin Problems		Heart Disease	
Stroke		Blood Disorders	
Cancer		Gastro-Intestinal	
Respiratory Disease		Diabetes	
Musculoskeletal Disorders		Sexually Transmitted Disease	
Headaches/Migraines			

<b><u>Disorder:</u></b>	<b><u>Relation:</u></b>	<b><u>Disorder:</u></b>	<b><u>Relation:</u></b>
Herpes/Shingles		Allergies	
Arthritis		Fibromyalgia	
Chronic Pain		Schizophrenia	
Autoimmune Disease		Suicide	
Sleep Apnea		Personality Disorder	
ADHD		Anxiety/Panic Disorder	
Bipolar Disorder		Depression	
Obesity		Thyroid Problems	
Traumatic Brain Injury		Neurological Disorders	
Chemical Dependence: drug/Alcohol			

*Please elaborate on personal illnesses/symptoms:*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Surgical History:**

\_\_\_\_\_

\_\_\_\_\_

**Name of your Primary Care Provider:** \_\_\_\_\_ **Date last seen:** \_\_\_\_\_

**Allergies:** \_\_\_\_\_ **Specialists:** \_\_\_\_\_ **Date last seen:** \_\_\_\_\_

**Have you practiced safe sex?** \_\_\_\_\_

**Menstrual history:** age at start of menstruation: \_\_\_\_\_ age of menopause: \_\_\_\_\_

**Contraceptive methods:** \_\_\_\_\_

**Monthly cycles:** (circle all that apply) regular heavy irregular painful mood changes

**Number of pregnancies:** \_\_\_\_\_ **Number of abortions/miscarriages:** \_\_\_\_\_ **Number of live births:** \_\_\_\_\_

**Name of your Dentist:** \_\_\_\_\_ **Date of last exam:** \_\_\_\_\_

**Substance Abuse History:**

Caffeine: YES NO how many cups per day? \_\_\_\_\_  
Cigarettes: YES NO if yes how many per day? \_\_\_\_\_ Age when you started smoking? \_\_\_\_\_  
Have you ever tried to quit smoking? \_\_\_ Number of attempts to quit \_\_\_ Do you want to quit now? YES NO  
Alcohol: Age you started to drink \_\_\_\_\_ Frequency of alcohol intake \_\_\_\_\_  
Do you get drunk \_\_\_\_\_ sometimes \_\_\_\_\_ always \_\_\_\_\_ used to get drunk often but not anymore \_\_\_\_\_  
Have you ever been told you drink too much or drink too often or that you should quit drinking? \_\_\_\_\_  
When did you last use alcohol? \_\_\_\_\_  
Have you ever had: \_\_\_\_\_ blackouts \_\_\_\_\_ shakes in the morning \_\_\_\_\_ withdrawal seizures \_\_\_\_\_  
Do you use marijuana? YES NO if yes, date of last use \_\_\_\_\_  
Do you use medical marijuana (OMMP): YES NO if yes, date of last use \_\_\_\_\_ card exp. \_\_\_\_\_  
Crack cocaine: YES NO if yes, date of last use \_\_\_\_\_  
Methamphetamine: YES NO if yes, date of last use \_\_\_\_\_ if yes, how do you use it? \_\_\_\_\_  
Heroin: YES NO if yes, date of last use \_\_\_\_\_ if yes, how do/did you use it? \_\_\_\_\_  
Hallucinogens: YES NO if yes, date of last use \_\_\_\_\_  
Ecstasy: YES NO if yes, date of last use? \_\_\_\_\_  
Prescription medication abuse: YES NO

**Social History:**

Where were you born and raised? \_\_\_\_\_  
Developmental Delays or Concerns? \_\_\_\_\_  
Siblings: Full brothers/sisters \_\_\_\_\_ Half brothers/sisters \_\_\_\_\_ Step brothers/sisters \_\_\_\_\_  
Birth order: \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Youngest  
Parental Separation/Divorce: YES NO Stepparent(s) Separation/Divorce: YES NO  
Violence in the home? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Drug or Alcohol use in the home? \_\_\_\_\_  
\_\_\_\_\_

What are your current family relationships like? \_\_\_\_\_  
\_\_\_\_\_

Childhood History: great OK not so great traumatic  
Trauma/Abuse: physical sexual emotional verbal neglect bullying witness to violence  
Behavioral or learning problems? \_\_\_\_\_  
\_\_\_\_\_

Highest grade completed: \_\_\_\_\_ Were you in the military? YES NO Branch: \_\_\_\_\_

**Occupational History:**

Longest job held: \_\_\_\_\_ Current job or source of income: \_\_\_\_\_

**Legal History:**

List any Current or Pending charges: \_\_\_\_\_  
\_\_\_\_\_

**Sexual History:**

Sexual Orientation: heterosexual lesbian gay bisexual transgendered

Current activity: inactive celibate monogamy multiple partners

Concerns: excessive interest loss of interest or desire difficulty achieving or maintaining erections premature ejaculation difficulty with arousal or reaching orgasm unusual interests

**Marital and Parental History:**

Number of marriages: \_\_\_\_\_ Currently: single married co-habiting separated divorced

Victim or perpetrator of Domestic Abuse? YES NO

Children: sons \_\_\_\_\_ daughters \_\_\_\_\_ stepchildren \_\_\_\_\_ adopted \_\_\_\_\_ foster \_\_\_\_\_

Have there been any issues with custody, visitation, DHS involvement?

\_\_\_\_\_

**Daily Living:**

Current Living Situation: own/buying renting homeless living with friends or extended family

Do you feel SAFE in your home? \_\_\_\_\_

\_\_\_\_\_

Do you use the internet? YES NO Number of hours per day: \_\_\_\_\_

Internet Activity: information-seeking social networking blogging gaming dating sites pornography shopping gambling

Spirituality/beliefs: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you own firearms? YES NO

Do you drive? YES NO

What else would you wish for me to understand about you? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Patient Health Questionnaire:**

*The following has been adapted from Spitzer R et. al. JAMA 1999*

How often have you been bothered by each of the following symptoms during the last **TWO (2)** weeks?

**Please circle one:**

Feeling down, depressed or hopeless?    Never        once        twice        three or more

Little interest or pleasure in doing things?    Never        once        twice        three or more

Trouble falling/staying asleep, sleeping too much?    Never        once        twice        three or more

Feeling tired or having little energy?    Never        once        twice        three or more

Poor appetite or overeating?    Never        once        twice        three or more

Feeling bad about yourself?    Never        once        twice        three or more

Feel you are a letdown to yourself or others?    Never        once        twice        three or more

Trouble concentrating on things: newspaper, TV?    Never        once        twice        three or more

Feeling that you would be better off dead?    Never        once        twice        three or more

Feeling like you want to hurt yourself?    Never        once        twice        three or more

Have you been moving or speaking so slowly people notice?    Never        once        twice        three or more

Have you felt fidgety or restless moving around a lot more than usual?    Never        once        twice        three or more

IF you have experienced any of the problems listed above how **difficult** have these problems made it for you to do your work, take care of things at home or get along with other people?

Not difficult at all        Somewhat difficult        Very difficult        Extremely difficult

IF these problems have caused you difficulty, have they caused you difficulty for **two** years or more?

\_\_\_\_\_ YES, I have had difficulty with these problems for two years or more.

\_\_\_\_\_ NO, I have not had difficulties with these problems for two years or more.

**Mood Disorder Questionnaire**

*The following has been developed by Hirschfield & Spitzer.*

Please **CIRCLE** yes or no for what applies to you:

Has there EVER been a period of time.....

YES NO Have you felt so good or hyper that other people thought you were not your normal self or you were so hyper that you got into trouble.

YES NO Have you been so irritable that you shouted at people or started arguments.

YES NO Have you felt much more self-confident than usual?

YES NO Have you gotten much less sleep than usual and found you did not really miss it?

YES NO Have you been much more talkative or spoke much faster than usual?

YES NO Have you had thoughts race through your head or you could not slow your mind down?

YES NO Were so easily distracted by things around you that you had trouble concentrating or staying on track?

YES NO Have you had much more energy than usual?

YES NO Have you been much more active or did many more things than usual?

YES NO Have you been much more social or outgoing than usual, for example, you telephones friends in the middle of the night?

YES NO Have you been more interested in sex than usual?

YES NO Have you done things that were unusual for you or that other people might have thought were excessive, foolish, or risky?

YES NO Has spending money got you or your family into trouble?

YES NO Have several of these ever happened at the same time?

How much of a problem did any of these cause you--- like being unable to work; having family, money or legal troubles; getting into arguments or fights with family or friends?

No problem      Minor problem      Moderate problem      Serious problem

YES NO Have any of your blood relatives (children, siblings, parents, grandparents, aunts, uncles) had manic-depressive illness or bipolar disorder?

YES NO Has a health professional ever told you that you have manic-depressive illness or bipolar disorder?

YES NO Does your mood ever change so rapidly that it's like someone "flipped" a switch?